CEAL Executive Board

Meeting I
March 29, 2011
10:00am-12:00pm
Hibiscus Suite 1-2
Hilton Hawaiian Village

Agenda

10:00-10:05 Welcome and Agenda Review

10:05-10:15 Election Results and Issues—Cathy Chiu

10:15-10:20 Orientation of New Members

10:20-10:50 EBSCO Access to JEAL – Gail King

10:50-11:05 Luce Foundation Grant Opportunity—Peter Zhou

11:05-11:15 CEAL/LC Internship Program—Sarah Elman, Kris Troost

11:15-11:30 CEAL Directory Issues—Hikaru Nakano, Ai-Lin Yang, Rob Britt, Gail King

Goal: better define and document the roles, responsibilities, and the workflow between EB members (Treasurer, Membership Chair, JEAL editor, & Library Technology Chair)

11:30-11:35 Recognition of Outgoing Executive Board Members

- Cathy Chiu (Member-at-Large)
- Sarah Elman (Technical Processing)
- Hana Kim (Korean Materials)
- Yasuko Makino (Member-at-Large)
- Haruko Nakamura (Japanese Materials)
- Eiko Sakaguchi (Public Service)
- Kris Troost (Past President)
- Kuang-tien Yao (Chinese Materials)

11:35-12:00 Parting Words by Outgoing Members
Each outgoing member is invited to speak 3-5 minutes on any or all of the following:

- Any unfinished business or issues to pass on to the successor
- Advice to the Board and/or to the successor
- Achievements most proud of and/or regrets

12:00 Adjourn
CEAL Executive Board

Meeting II
March 30, 2011
8:00am-9:00am
Iolani Suite 5-6
Hilton Hawaiian Village

Agenda

8:00-8:03 Welcome and Agenda Review
8:03-8:10 Introductions and Welcome to New Board Members
8:15-8:20 Housekeeping
  - Email list of all Board members
  - Communication protocols
    ✓ Email
    ✓ Annual reports
    ✓ Minutes
  - Volunteers for the Asian Librarians Liaison Committee meeting
    (Saturday April 2, 2011, 12:00pm – 1:30pm, Room 303B)
8:20-8:30 Issues with Credit Card Payments—Ai-Lin Yang
8:30-8:40 CEAL Web—Rob Britt
8:40-8:50 Future of CEAL Fellowship Dinner—led by Ying Zhang
8:50-9:00 Goals for Next Year (If time permits)
9:00 Adjourn