

ASSOCIATION FOR ASIAN STUDIES, INC.
COMMITTEE ON EAST ASIAN LIBRARIES

PROCEDURES

1. Name

The name of the Committee shall be Committee on East Asian Libraries (CEAL), Association for Asian Studies, Inc.

2. Objectives

The Committee functions in the field of East Asian collections in America (1) to serve as a faculty-librarians' forum for the discussion of problems of common concern and to recommend programs for the improvement of library facilities; (2) to promote the development of library resources and bibliographical controls; and (3) to improve inter-library and international cooperation and services.

3. Membership

(1) Membership on the Committee shall be open to institutions in America with library collections on East Asia and to members of the Association for Asian Studies.

(2) Membership shall be of two types, institutional and individual:

a) Institutional members shall include heads of East Asian collections, or other representatives authorized by their institutions. Each institution shall be represented by one person who shall have one vote.

b) Individual members shall include librarians and faculty members in East Asian studies who are members of the Association and have an interest in Committee activities.

(3) Both institutional and individual members shall apply for membership in writing; applications shall be approved by the Executive Group.

(4) All members shall be eligible to participate in all deliberations of the Committee and to be nominated and appointed to the Executive Group and subcommittees.

4. Organization and Functions

A. Committee

(1) The Committee shall meet once a year during the annual meeting of the Association for Asian Studies in order to consider recommendations from and to make proposals to the Executive Group.

(2) Projects involving institutional cooperation shall be voted on by institutional members only. All other issues shall be voted on by both institutional and individual members.

B. Executive Group

(1) The Executive Group shall consist of three faculty members and six library members, each to serve for a term of not more than three years with one-third of the membership being replaced each year.

(2) The Executive Group shall be responsible for nominating replacements to its membership.

(3) All appointments to the Executive Group shall be made by the AAS Board of Directors.

(4) Ex officio or ad hoc members may be invited by the Chairman with the approval of the Executive Group to serve without vote.

(5) The Chairman of the Executive Group, and concurrently Chairman of the Committee as a whole, shall be chosen from among the library members of the Executive Group. He shall be recommended to the AAS Board of Directors for appointment. The term of office shall be variable, but cannot exceed the normal three-year tenure of the Executive Group. The immediately retired Chairman shall serve ex officio in the Executive Group for one year.

(6) No Chairman or member of the Executive Group may succeed himself but he may be re-elected after a period of three years.

C. Subcommittees

(1) The Chairman may appoint subcommittees for permanent projects or for temporary assignments. All members shall be eligible for appointment to one or more subcommittees.

(2) The subcommittees shall investigate specific problems as assigned and present findings and recommendations to the Executive Group for consideration and action.

(3) The tenure of subcommittee members shall not normally exceed three years, but members may be reappointed to serve more than one term if necessary.

(4) The Chairman of the Executive Group shall serve as an ex officio member on all subcommittees.

(Approved at the Annual Meeting
in Chicago on March 21, 1967).