Innovation Grants for East Asian Librarians

***Application Budget Template 2016***

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| **Proposal Information** |
| Name of Library or Organization |       |
| Amount Requested ($25,000 - $100,000) |       |
| Project Term (MM/DD/YYYY - MM/DD/YYYY) |       |
| Project Title |       |
| Name of Project Lead |       |

***Salaries/Wages***

List personnel to be paid from grant funds, the method used to determine costs (for example, percent of annual salary, hours multiplied by wage rate, etc.), and the total amount requested.

Position Title Cost Calculation Total

 ***Salaries/Wages Subtotal ­­­­­­­­­­­\_\_\_\_\_\_\_\_\_***

***Fringe Benefits***

Indicate fringe benefit rates and the amounts applicable to the salary/wages requested above.

Position Title Fringe Rate Salary/Wages Amount Total

 ***Fringe Benefits Subtotal*** \_\_\_\_\_\_\_\_\_\_

***Supplies & Materials***

List consumable supplies and other materials, including software and expendable equipment. In general, applicants should avoid charging for the costs of project personnel workstations or laptops. If in doubt about including the costs for equipment, please consult with the Innovation Grant Principal Investigator prior to submitting your application.

 ***Supplies & Materials Subtotal*** \_\_\_\_\_\_\_\_\_\_

***Services***

List here the cost of services provided by vendors or consultants, training fees, costs of equipment rental, server charges, and costs for any other support services provided by external organizations or entities.

 ***Services Subtotal*** \_\_\_\_\_\_\_\_\_\_

***Other***

List here all other costs to be charged to the grant. Please be specific. For additional information about allowable costs, please consult the Innovation Grant guidelines. Note that, while the grants are not designed to fund library resources acquired as part of standard collection development, some library materials (for example, GIS data, reference works, etc.) may be included if essential for implementation of the project.

 ***Other Subtotal \_\_\_\_\_\_\_\_\_\_\_***

***Total Amount Requested***

Indicate the total of the above categories, making sure that the total amount listed here is the same as the amount included in the table at the beginning of the document.

 ***Total Amount Requested*** \_\_\_\_\_\_\_\_\_\_