

Council on East Asian Libraries (CEAL)

Executive Board

Task Force on Metadata Standards and Best Practices for East Asian Electronic Resources

The charge:

The Task Force is charged to investigate the best practices for creating, manipulating, and managing electronic content and metadata for resources in East Asian languages including that for current and future databases, e-journals, e-books and media materials, and address the issues as those e-resources move through their life cycle from selection through user access, along with associated metadata across different systems and functions.

Under this general charge, the Task Force promotes compliance with well-established metadata standards and best practices for electronic resources used by research libraries in North America, and communicates the required compliance to vendors/ information providers of East Asian digital publications.

The Task Force will work as a liaison with national and international working groups on metadata standards and best practices to identify issues related to East Asian e-resources. When called for, it will form responses to national and international organizations on e-resource metadata standards in consultation with the CEAL community.

The Task Force will organize training workshops and educational programs for both East Asian library staff of research libraries in North America and East Asian content providers to promote metadata standards and best practices.

The Outcome

The Task Force will develop procedures for discovering and promoting metadata standards and best practices in describing electronic resources in East Asian languages. It will produce an annual report to CEAL Executive Board on its findings and recommendations for better practices. The Task Force will create communication tools such as website, blog, listserv and/or newsletter for metadata standards and best practices for East Asian electronic content.

As a first step, in 2014, the Task Force will cosponsor a workshop among East Asian librarians and vendors to explore how to present content in the online environment when creating e-resources, what metadata the publishers/vendors need to provide to customers, and what metadata requirements and best practices that the East Asian librarians must know when signing a contract with vendors. The

workshop will also explore KBART and PIE-J Best Practices and how DOI, OpenURL, or other types of links work in managing East Asian electronic content.

Duration of the Task Force

Initially, it will have a term of three years beginning November 2013, renewable upon approval by CEAL Executive Board and CEAL President at the end of the three-year term.

Membership:

Bie-Hwa Ma (co-Chair, UCSD) for technical services

Chengzhi Wang (co-Chair, Columbia University) representing collections and public services

Susan Xue (UCB)

Haruko Nakamura (Yale)

Miree Ku (Duke)

Connie Lam (HKU)

Charlene Chou (U. Washington)

Mieko Mazza (Stanford)

Erica Chang (U. Hawai'i)

Shi Deng (UCSD)

Ex-officio: CTP Chair