



Task Force for the 2022 CEAL Distinguished Service Award

Prepared by Hana Kim, CEAL President (2020-2022)

Charge and Chair Appointment Approved on January 13, 2021

Membership Approved on February 3, 2021

Term: January 2021-May 2022

Members:

Zhijia Shen, University of Washington, *CEAL Past President* (Chair)

Yan He, George Washington University, *Member of Task Force on Establishing CEAL Distinguished Service Award (2018-2020)*

Adam Lisbon, University of Colorado Boulder

Toshie Mara, University of California, Berkeley

Jee-Young Park, University of Chicago, *CEAL Member-at-Large*

Hana Kim, University of Toronto, *CEAL President* (Ex officio)

Background:

As the CEAL has been in existence since 1958, it was felt by many CEAL members that some sort of award for recognizing contributions from outstanding members should be established. Therefore, [the Task Force on Establishing CEAL Distinguished Service Award](#) was established in June 2018, for the purpose of studying and formalizing the process for this important award. The Task Force developed [guidelines](#) for the first and only CEAL award that represents the organization's highest honor, recognizing extraordinary excellence in East Asian librarianship, implemented the selection process, and identified [the inaugural recipient for the award, Dr. Kristina Troost of Duke University Libraries](#).

The Chair of the Task Force on Establishing CEAL Distinguished Service Award (2018-2020) presented the following recommendations included in the Task Force's annual report to the CEAL Executive Board (EB) during the EB Meeting I on March 17, 2020:

- It is recommended that the current "Guidelines for the CEAL Distinguished Service Award" requiring a two-year committee be modified to a one-year term only. It should be similar in nature to the Election Committee, which only serves for the duration of the election, with this Award Committee serving only for the duration of one award cycle.
- The decision to present the award recipient with both a plaque and a certificate signed by the President and the Chair of the CEAL Distinguished Service Award Committee should be formally written into the documentation.
- It is recommended that the original announcement about an award recipient posted on EASTLIB can be used as an article in JEAL. Therefore, the Committee's additional article about the award recipient may not be needed.
- It is recommended that CEAL creates a page for "Past Award Recipients", under "CEAL Distinguished Service Award" page, which can serve as an organizational record.



- To ensure continuity of selection criteria and a smooth transition, it is recommended that at least one member from the previous committee should be included in the following CEAL Distinguished Service Award Committee.

At the same meeting, the following motion, “Appoint a Task Force to create proposed changes to the CEAL Bylaws to establish a committee for the CEAL Distinguished Service Award.” was passed.

In November 2020, the CEAL President (2020-2022) made a proposal of the following new motion: “**Revoke** the decision, “EB appoints a task force to form a committee to carry out the [Task Force on stablishing CEAL Distinguished Service Award’s] recommendations”, made on March 17, 2020, and **appoint** a task force to implement the previous task force’s recommendations (except for establishing a committee) and carry out the 2022 CEAL Distinguished Service Award work, given that there are the timeline and sustainability concerns raised. CEAL **tests out** the task force model for one or two more awards to observe its effectiveness and sustainability.” This proposal was approved by the EB on December 10, 2020.

Charge:

The Task Force shall implement the recommendations (except for establishing a committee) of the Task Force on Establishing the CEAL Distinguished Service Award (2018-2020) and shall prepare the second award process of the CEAL Distinguished Service Award which will be awarded at the 2022 Annual Conference.

In February/March 2022, the Task Force shall submit its annual report with an assessment of the format of the task force for the award. This report can be used for the Executive Board’s discussion to determine if another cycle of the task force format is required, or if other options should be considered.

The Task Force’s membership shall include the Immediate Past-President (2020-2021) as the Chair and shall include at least one member from the previous Task Force on Establishing CEAL Distinguished Service Award (2018-2020) in order to ensure continuity of selection criteria and a smooth transition.

The Task Force shall submit to the President its action plan, including a timeline, **by February 28, 2021**.

Please consult CEAL Bylaws Articles VI and XI and [the Guidelines for the CEAL Distinguished Service Award](#) for guidance.